



The Rotherham Parent Partnership Service

Rotherham
Metropolitan
Borough Council
Where Everyone Matters

NOTE-IN-LIEU - FACTSHEET

Rotherham Education Authority looks carefully at all the advice collected for the statutory (formal) assessment process.

It may decide your child's school can provide the special help your child needs. In this case the LEA will issue a Note in Lieu rather than a Statement of Special Educational Needs.

A Note in Lieu is a document that:

- describes your child's special educational needs
- explains why a statement is not being given
- outlines what help should be given to your child by the school

The advice and reports that were collected during the statutory (formal) assessment will be sent with the Note in Lieu.

The Note in Lieu will be sent to your child's school and other professionals who are involved subject to your agreement. The information given will be used by those working with your child. They need to be fully aware of his/her special needs and the best way to meet them.

Your child will still be identified as having special educational needs and will access help available through School Action or School Action Plus. There will still be regular meetings to discuss his/her progress.

Please contact your Case Officer if you want an explanation of the Note in Lieu or if you feel it is insufficient to meet your child's learning difficulties.

Case officers can be contacted on (01709) 382121

You can appeal to the Special Educational Needs and Disability Tribunal against the decision to issue a Note-in-Lieu.

If you want to discuss things further, please contact the Parent Partnership Service
(01709) 823627

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