



## FACTSHEET

### WHAT IS A YEAR 9 TRANSITION PLAN AND REVIEW?

The move towards leaving school and preparing for adult life is important for every young person. All Year 9 pupils with Statements of Special Educational Needs (SEN) must have a Transition Planning Review. The review involves the young person and pulls together the information from school and other agencies or services involved to plan for their transition to adult life.

The review will look at post-school arrangements and plan for on-going school provision, under the Statement of Special Educational Needs (SEN).

- The Connexions Service must be invited to the review. Connexions Personal Advisers (PAs) will be able to help your child identify, and get involved with, suitable post 16 opportunities and education.
- Your child may work with a PA to write a personal action plan for discussion at the review meeting.
- The Head Teacher must make sure that the Transition Plan is completed after the Transition Annual Review meeting.

### Planning for the Transition Review

- By year 9, when the Transition Plan is prepared, most young people are ready to play a constructive role in the transition process. Many will be able to express their views and preferences directly. For some this may still be through an appropriate adult who records their views. The Parent Partnership Service can help with this if your child wants help from someone other than yourself or school staff.
- Your child should be encouraged to set high goals.
- He/she will need information about what is available but should also think about what other options they would like considered.
- The Y9 Annual Review (which includes the transition plan) offers an opportunity for all involved to address concerns and to identify any special support needed to achieve your child's goals.



# The Rotherham Parent Partnership Service

Rotherham  
Metropolitan  
Borough Council  
Where Everyone Matters

## The Role of the Learning Skills Council

- The Learning Skills Council (LSC) is responsible for the development; planning, funding and management of all post 16 education and training (except higher education) and Work Based Training for Young People.
- The LSC works closely with Connexions Service, post 16 providers, schools and Local Authorities. The LSC ensures that the appropriate support and funding arrangements are in place for the provision set out in Transition Plans.

The Transition Plan has to be a part of the annual review process until your child leaves school.

## Other Sources of Information:

'TransPlan'-a CD Rom produced by the DfES and Connexions and is a practical interactive step by step guide to successful transition for young people age 13 - 19 with Statements of Special Educational Need. It can also be used as a model of good practice for all young people with special or additional educational needs.